

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
June 26, 2023

M I N U T E S

TRUSTEES PRESENT: Tina Chericoni Versaci , Renee Bradley, Gary Hughes, Michael Karl, Margaret King, Rondacia McPherson and Ray Gillen

ALSO PRESENT: Steady Moono, Patrick Ryan, Hamin Shabazz, Paula Ohlhous, Marylu Aragosa, President’s Council, and other College faculty and staff.

EXCUSED: Ann Fleming Brown

ABSENT: Damonni Farley

1) WELCOME AND CALL TO ORDER

Vice Chair Chericoni Versaci called the meeting to order at 5:32 p.m.

2) Motion for Executive Session

Upon motion by Trustee Karl and seconded by Trustee Hughes, the motion was unanimously approved.

3) Reconvene Regular Board Meeting called at 6:05 p.m.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

4) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 15, 2023 AND CONSENT AGENDA**

23- 66 **RESOLVED**, that the Minutes of the May 15, 2023 meeting be approved as submitted and read; and be it further

RESOLVED, that the Consent Agenda be approved.

Upon motion by Trustee Karl and seconded by Trustee Hughes, the resolution was unanimously approved.

5) CONSENT AGENDA

23-66A RESOLUTION TO REAPPOINT EVELYN MAKULSKI STUDENT SUCCESS COACH (GRANT FUNDED)

WHEREAS, it has been recommended that Evelyn Makulski be reappointed as Student Success Coach (Grant Funded); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Evelyn Makulski be reappointed as Student Success Coach for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments. This position is funded in part through the Title III Grant and is predicated on the continuation of grant funding.

#23-66A1 RESOLUTION TO REAPPOINT HARRY ROLLE STUDENT SUCCESS COACH (GRANT FUNDED)

WHEREAS, it has been recommended that Harry Rolle be reappointed as Student Success Coach; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Harry Rolle be reappointed as Student Success Coach for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments. This position is funded in part through the Title III grant and is predicated on the continuation of grant funding.

#23-66B RESOLUTION TO REAPPOINT NICOLE GRANT ASSISTANT DIRECTOR OF FINANCIAL AID

WHEREAS, it has been recommended that Nicole Grant be reappointed as Assistant Director of Financial Aid; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Nicole Grant be reappointed as Assistant Director of Financial Aid for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the United Faculty Professionals (UFP) collective bargaining agreement.

#23-66C

RESOLUTION TO REAPPOINT DOUGLAS MACDONALD AS TRIO ACADEMIC SPECIALIST (STUDENT SUPORT SERVICES GRANT)

WHEREAS, it has been recommended that Douglas MacDonald be reappointed as TRIO Academic Specialist; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Douglas MacDonald be reappointed as TRIO Academic Specialist (Student Support Services Grant) for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66D

RESOLUTION TO REAPPOINT MICHAEL HENDERSON SUCCESS COACH - EOP (GRANT FUNDED)

WHEREAS, it has been recommended that Michael Henderson be reappointed as Student Success Coach; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Michael Henderson be reappointed as Success Coach - EOP for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments. This position is funded through a combination of SUNY EOP, 86%, and the College, 14%, funds.

#23-66E

RESOLUTION TO REAPPOINT MELANIE UEBELE AS PROGRAM COORDINATOR FOR THE LIBERTY PARTNERSHIP PROGRAM (LPP) (GRANT FUNDED)

WHEREAS, it has been recommended that Melanie Uebele be reappointed as the Program Coordinator for the Liberty Partnership Program; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Melanie Uebele be reappointed as Program Coordinator for the Liberty Partnership Program (LPP), for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66E-1 RESOLUTION TO REAPPOINT ABDUL SAMASSA AS ASSISTANT DIRECTOR – LPP (GRANT FUNDED)

WHEREAS, it has been recommended that Abdul Samassa be reappointed as Assistant Director for the Liberty Partnership Program (LPP); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Abdul Samassa be reappointed as Assistant Director of the Liberty Partnership Program (LPP) for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66E-2 RESOLUTION TO REAPPOINT CARLY DENUÉ AS PROGRAM ASSISTANT – LPP (GRANT FUNDED)

WHEREAS, it has been recommended that Carly Denué be reappointed as the Program Assistant for the Liberty Partnership Program; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Carly Denué be reappointed as Program Assistant for the Liberty Partnership Program (LPP), for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66E-3 RESOLUTION TO REAPPOINT MARGARET WHITE AS COUNSELOR (GRANT FUNDED)

WHEREAS, it has been recommended that Margaret White be reappointed as Counselor for the Liberty Partnership Program; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Margaret White be reappointed as Counselor for the Liberty Partnership Program (LPP), for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66F

RESOLUTION TO REAPPOINT IAN FARMER AS EARLY COLLEGE HIGH SCHOOL STUDENT SUCCESS COACH (ECHS) (GRANT FUNDED)

WHEREAS, it has been recommended that Ian Farmer be reappointed as the Early College High School Student Success Coach (ECHS); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Ian Farmer be reappointed as Early College High School Student Success Coach (ECHS) for the period of August 1, 2023 through July 30, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66F-1

RESOLUTION TO REAPPOINT KIERSTEN JANIS AS EARLY COLLEGE HIGH SCHOOL (ECHS) STUDENT SUCCESS COACH (GRANT FUNDED)

WHEREAS, it has been recommended that Kiersten Janis be reappointed as the Early College High School (ECHS) Student Success Coach; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Kiersten Janis be reappointed as Early College High School Student (ECHS) Success Coach for the period of August 1, 2023 through July 30, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66F-2

RESOLUTION TO REAPPOINT AMY STUDENT AS THE EARLY COLLEGE HIGH SCHOOL STUDENT SUCCESS COACH (ECHS) (GRANT FUNDED)

WHEREAS, it has been recommended that Amy Student be reappointed as the Early College High School Student Success Coach (ECHS); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Amy Student be reappointed as the Early College High School Student Success Coach (ECHS) for the period of August 1, 2023 through July 30, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66G

RESOLUTION TO REAPPOINT JAIMEE KING AS EXECUTIVE DIRECTOR FOR THE SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER

WHEREAS, it has been recommended that Jaimee King be reappointed as Executive Director for the Schenectady College and Career Outreach Center (SCCOC); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Jaimee King be reappointed as Executive Director for the Schenectady College and Career Outreach Center (SCCOC) for the period of July 1, 2023 to June 30, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66G-1

RESOLUTION TO REAPPOINT NNEKA MORGINI AS PARTICIPANT SERVICES SPECIALIST

WHEREAS, it has been recommended that Nneka Morgini be reappointed as Participant Services Specialist at the Schenectady College and Career Outreach Center (SCCOC); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Nneka Morgini be reappointed as Participant Services Specialist at Schenectady College and Career Outreach Center (SCCOC) at an annual salary of \$52,000 (Grant Funded) for the period of July 1, 2023 to June 30, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66H

RESOLUTION TO REAPPOINT DR. LORENA HARRIS, DIRECTOR OF C-STEP (GRANT FUNDED)

WHEREAS, it has been recommended that Dr. Lorena Harris be reappointed as Director of C-STEP; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Lorena Harris be reappointed as Director of C-STEP for the period of September 1, 2023 through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments. This position is grant funded and as such is predicated on the continuation of grant funding.

#23-66I

RESOLUTION TO REAPPOINT LAUREN GALLO AS THE EARLY COLLEGE HIGH SCHOOL (ECHS) STUDENT SUCCESS MANAGER (GRANT FUNDED)

WHEREAS, it has been recommended that Lauren Gallo be reappointed as the Early College High School (ECHS) Student Success Coach Manager; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Lauren Gallo be reappointed as the Early College High School Student (ECHS) Success Manager for the period of July 1, 2023 through June 30, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#23-66J

RESOLUTION FOR 1-YEAR REAPPOINTMENT FUNDED BY THE SUNY SCHENECTADY FOUNDATION

WHEREAS, it has been recommended that the employee listed below be awarded a grant-supported reappointment for the period commencing September 1, 2023 and continuing through August 31, 2024; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that the employee listed below be awarded a grant-supported reappointment funded by the SUNY Schenectady Foundation for the period commencing September 1, 2023 and continuing through August 31, 2024, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees and Policy 2.2 Temporary, Grant-Supported Staff Positions & Temporary Assignments.

Sarah Boink, Stewardship Officer

#23-66K

RESOLUTION TO APPROVE SPECIAL ASSIGNMENT FOR PAULA OHLHOUS, EXECUTIVE DIRECTOR FOR HUMAN RESOURCES

WHEREAS, it has been recommended that Paula Ohlhous assume additional responsibilities as a result of the vacancy in the Chief of Staff position and while a search is initiated to fill the Chief of Staff position permanently; and

WHEREAS, the President of the College is recommending that Paula Ohlhous be granted a stipend to assume responsibilities associated with the Chief of Staff position; and

RESOLVED, that that the Board of Trustees approves Paula Ohlhous for a special assignment to assume additional responsibilities in the absence of a Chief

Staff and be provided a stipend of \$350 per pay period effective June 19, 2023 until a new Chief of staff is appointed.

#23-66L EXTENSION OF TEMPORARY STIPEND FOR MICHELLE RAGUCCI

WHEREAS, Michelle Ragucci has agreed to continue her oversight and supervision of the daily operations of the Testing Center; and

WHEREAS, Michelle Ragucci will oversee the administration and proctoring of tests; coordinate with the ADA Transition Services staff regarding the scheduling of students with disabilities and liaise with faculty regarding make-up testing, in addition to other duties, it is hereby

RESOLVED, that the Board of Trustees approves Michelle Ragucci’s temporary stipend of \$150 per pay period effective July 1, 2023 through August 31, 2023.

#23-66M EXTENSION OF TEMPORARY ASSIGNMENT FOR MICHELLE RAGUCCI, DIRECTOR OF ACADEMIC SERVICES (PERKINS GRANT)

WHEREAS, The Perkins Grant Project operates through the Federal Strengthening Career and Technical Education for the 21st Century Act, is administered by the New York State Education Department (NYSED), and annual Perkins grant funds have been awarded to the College for over a decade, and

WHEREAS, Michelle Ragucci has successfully taken on the added responsibilities of overseeing the Perkins project including but not limited to budget management, NYSED reporting, and coordination with multiple campus departments including project meetings, data collection, and assessment; therefore, be it

RESOLVED, that Michelle Ragucci’s temporary assignment be extended and that she continues to be compensated for the additional work and receive a bi-weekly stipend of \$175 effective July 1, 2023 through August 31, 2023.

#23-66N RESOLUTION TO EXTEND SPECIAL ASSIGNMENT FOR LAUREN GALLO

WHEREAS, Lauren Gallo will continue to have the additional responsibilities for the College’s Early College in the High School (CHS) program, and

WHEREAS, Lauren’s stipend will be covered by the Early College High School Grant (Smart Transfer Grant); therefore be it

RESOLVED, that Lauren Gallo continue to be compensated for her additional work and receive a bi-weekly stipend of \$250 effective June 2, 2023 through August 31, 2023.

#23-66O RESOLUTION TO EXTEND SPECIAL ASSIGNMENT FOR MARY SILVESTRI, TESTING COORDINATOR

WHEREAS, With the roll out of the Welcome Center, its implementation, oversight, and required preparation and planning, Mary Silvestri has assumed additional responsibilities, and

WHEREAS, Mary Silvestri’s stipend for these additional responsibilities will continue to be covered by the Institutional Resilience and Expanded Post-Secondary Opportunity (IREPO) Grant with a percentage also covered through the 60% College line vacated by Heather Lessard’s departure; therefore, be it

RESOLVED, that Mary Silvestri will continue to be compensated for additional work and receive a bi-weekly stipend of \$350 effective June 2, 2023 through August 31, 2023.

#23-66P RESOLUTION TO EXTEND A SPECIAL ASSIGNMENT FOR PAMELA MCCALL, DIRECTOR OF COLLEGE AND HIGH SCHOOL PARTNERSHIPS

WHEREAS, it has been recommended that Pamela McCall’s appointment as Interim Dean of Academic Affairs be extended, and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that appointment of Pamela McCall as Interim Dean of Academic Affairs be extended for the period of July 1, 2023 through August 31, 2023, or sooner pending the successful completion of a search. This position follows the terms and conditions as set forth in BOT Policy 2.1 - Personnel Policies (Unrepresented).

#23-66Q RESOLUTION TO EXTEND THE SPECIAL ASSIGNMENT OF MELANIE UEBELE AS INTERIM PROGRAM ADMINISTRATOR – LIBERTY PARTNERSHIP PROGRAM (LPP) (GRANT FUNDED)

WHEREAS, it has been recommended that Melanie Uebele’s special assignment as Interim Program Administrator for the Liberty Partnership Program (LPP) be extended, and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that the special assignment of Melanie Uebele as Interim Program Administrator for the Liberty Partnership Program (LPP) be extended for the period of July 1, 2023 through August 31, 2023, or sooner pending the successful completion of a search. This position follows the terms and conditions as set

forth in BOT Policy 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments and the Personnel Policies of the Board of Trustees.

#23-66S

PROFESSIONAL DEVELOPMENT REQUEST – ANN FLEMING BROWN

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Board of Trustees Chair, Ann Fleming Brown, to attend the New York Community College Trustees (NYCCT) Annual Conference in Saratoga Springs, New York, November 3 - November 4, 2023 at a cost not to exceed \$600.00.

REPORT OF THE FOUNDATION

The Foundation Report was provided by Acting Chair Chericoni Versaci

- The Foundation Board voted to commence with a \$4.5-6 million capital campaign surrounding workforce development and student wellness. The Foundation has secured Convergent Non-Profit Solutions for campaign consulting.
- The Scholarship Selection Committee met on June 7, 2023 to award \$135,215 in scholarships for returning students. Several members of the Foundation Board participated in this process. Scholarships for incoming students will be awarded later this summer.
- The Spring Philanthropy in Action newsletter was mailed to 600 donors to illustrate the impact of their generous support.

REPORT OF THE STUDENT TRUSTEE

The Student Trustee, Rondacia McPherson provided an update.

- Rondacia indicated that she has been working with David Wolf, David Wolf Director of Instructional Design and Online Learning, to have course material translated into the various languages of our international students. All translation services will be reactivated in July 2023 as a test run.

#23-67

RESOLUTION OF APPRECIATION FOR STUDENT TRUSTEE, RONDACIA MCPHERSON

WHEREAS, Rondacia McPherson was elected by the student body to serve as the student member of the SUNY Schenectady County Community College (SUNY Schenectady) Board of Trustees, and was first elected in the Spring of 2022; and

WHEREAS, the student trustee plays an important role on the Board of Trustees with the same responsibilities and privileges as gubernatorial and County appointed trustees, and

WHEREAS, Rondacia first enrolled at SUNY Schenectady in the summer of 2019 as part of the Smart Transfer Early College High School Program; and

WHEREAS, in May of 2023, Rondacia concluded her time at SUNY Schenectady by earning an Associate of Science with High Honors; and

WHEREAS, Rondacia was the Salutatorian of Schenectady High School’s class of 2023; and

WHEREAS; this fall Rondacia will enroll at the University of Pennsylvania to simultaneously earn her Bachelor and Master degrees in Biochemistry/ Chemistry with the intimate goal of becoming a pediatric surgeon; it is hereby

RESOLVED, that the SUNY Schenectady Board of Trustees congratulates and extends its appreciation and gratitude to Rondacia McPherson for her efforts and commitment to the SUNY Schenectady Board of Trustees.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#23-68

**AGREEMENT OF EMPLOYMENT –DR. STEADY H. MOONO,
PRESIDENT**

WHEREAS, the Board of Trustees of SUNY Schenectady County Community College and Steady H. Moono, Ed.D., the President of SUNY Schenectady, were parties to an employment agreement for a three-year term commencing on July 1, 2015 and ending on June 30, 2018 (the “Initial Agreement”); and

WHEREAS, the Board and the President agreed to a six-year term extension, commencing on July 1, 2017 and ending on June 30, 2023 (the “Second Agreement”); and

WHEREAS, the terms of the Second Agreement expired on June 30, 2022; and

WHEREAS, the Board and the President have agreed to an Amended Agreement of Employment for the two-year term commencing on July 1, 2022 and terminating on June 30, 2024, with an optional one-year extension ending on June 30, 2025 (the “Amended Agreement”); and

WHEREAS, the Board and the President have agreed to exercise the optional one-year extension ending on June 30, 2025 and with the terms of the optional one-year extension to be negotiated by August 31, 2023; and

WHEREAS, the terms and conditions of the President’s employment are contained within the Amended Agreement, and

WHEREAS, the Board conducted an Annual Evaluation of the President and presented a summative evaluation to the President; and

WHEREAS, the Annual Evaluation and performance of the President was outstanding; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady approve a \$10,000 Performance Bonus and a \$4,000 contribution to the President’s retirement account; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees of SUNY Schenectady hereby adopts the Amended Agreement of employment for Dr. Steady H. Moono as President of Schenectady County Community College through June 30, 2025.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

7) **REPORT OF THE TREASURER**

APPROVAL FOR THE KEY BANK N.A. WARRANTS #38 THROUGH #41

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #38 through #41 recommends payment of same, it is hereby

#23-69 RESOLVED, that Key Bank N.A. Warrants #38 through #41 be hereby approved for payment.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

REPORT OF THE TREASURER

APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING MAY 31, 2023

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending May 31, 2023, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#23-70 RESOLVED, that the Report of Revenues and Expenditures for the period ending May 31, 2023, be accepted as received.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

8) [Presidents Report](#) – June 2023

9) Resolution was TABLED for the approval of New Job Title and Job Description

- Associate Vice President of Campus Safety/Peace Officer (Armed)

10) **RESOLUTION FOR APPROVAL OF UPDATES TO POLICY (3.11)**
ADMISSION POLICY

WHEREAS, the Admissions office conducted a review of this policy in compliance with the Middle States Accreditation Review Schedule approved by the Board of Trustees; and

WHEREAS, the admissions office updated the language to ensure that this policy provides a pathway for access to a 24-credit hour program and that it also includes an additional option for international students to demonstrate English proficiency for admission to the College; and

NOW THEREFORE BE IT

#23-71 **RESOLVED**, that the Board of Trustees hereby approves the revisions to the Admission Policy 3.11, as reflected in the copy attached hereto, effective immediately.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

11) **PERSONNEL**

RESOLUTION TO APPOINT DR. MARK MEACHEM AS VICE
PRESIDENT FOR ACADEMIC AFFAIRS

WHEREAS, it has been recommended that Dr. Mark Meachem be appointed as Vice President for Academic Affairs; and

WHEREAS, Dr. Mark Meachem has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

#23-72 **RESOLVED**, that Dr. Mark Meachem be appointed as Vice President for Academic Affairs for the period of July 17, 2023 through August 31, 2024 at an annual prorated salary of \$115,000. This appointment is subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented).

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO APPOINT CHRISTINE GOSS AS ASSOCIATE EXECUTIVE DIRECTOR OF THE SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER (SCCOC)

WHEREAS, it has been recommended that Christine Goss be appointed as the Associate Executive Director at the Schenectady College and Career Outreach Center (SCCOC); and

WHEREAS, Christine Goss has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

#23-73

RESOLVED, that Christine Goss be appointed as the Associate Executive Director at the Schenectady College and Career Outreach Center (SCCOC) for a twelve-month grant funded appointment at a prorated salary of \$60,000 for the period of July 10, 2023 to June 30, 2024, subject to the terms and conditions of employment as set forth in Board Policies 2.1 and 2.2, Administrative Staff (Unrepresented) and Temporary, Grant-Supported Staff Positions and Temporary Assignments, respectively.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

APPOINTMENT OF CATIA LAIRD DE POLANCO AS HUMAN RESOURCE RECRUITMENT SPECIALIST AND CHIEF DIVERSITY OFFICER

WHEREAS, it has been recommended that Catia Laird de Polanco be appointed as the Human Resource Recruitment Specialist and Chief Diversity Officer; and

WHEREAS, the President concurs with said recommendation; it is hereby

23-74

RESOLVED, that Catia Laird de Polanco be appointed as the Human Resource Recruitment Specialist and Chief Diversity Officer for the period commencing August 1, 2023 and continuing through August 31, 2024. This appointment is subject to the terms and conditions of employment as set forth in the Personnel Policies of the Board of Trustees at an annual prorated salary of \$70,000.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO APPOINT REED D'AGOSTINO AS MARKETING COORDINATOR

WHEREAS, it has been recommended that Reed D'Agostino be appointed as Marketing Coordinator; and

WHEREAS, Reed D'Agostino has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

#23-75

RESOLVED, that Reed D' Agostino be appointed as Marketing Coordinator for the period of June 27, 2023 through June 26, 2024 at an annual prorated salary of \$50,000. This appointment is subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees and is consistent with the terms and conditions of employment as set forth in the UFP Agreement.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO APPOINT ALLYSON WIESER AS ADMISSION ADVISOR

WHEREAS, it has been recommended that Allyson Wieser be appointed as Admission Advisor; and

WHEREAS, Allyson Wieser has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

#23-76

RESOLVED, that Allyson Wieser be appointed as Admission Advisor at an annual salary of \$40,750, prorated for the period of July 5, 2023 through August 31, 2023, and an annual salary of \$41,667 for the period of September 1, 2023, to August 31, 2024, subject to the terms and conditions as set forth in the Union of Faculty and Professionals collective bargaining agreement and the Personnel Policies of the Board of Trustees.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

RESOLUTION FOR A TEMPORARY ASSIGNMENT FOR MYKAEL WILSON

WHEREAS, with the departure of the Dean of the Division of Business, Criminal Justice and Law (BCJL), the College has a need for assistance in covering a variety of deliverables for both the summer and fall, and

WHEREAS, it has been recommended that Mykael Wilson be given this temporary assignment; and

WHEREAS, Myhael Wilson has expressed an interest in supporting the division of BCJL during this transition period and can satisfactorily complete the assigned deliverables; and

WHEREAS, the President concurs with said recommendation, it is hereby

#23-77

RESOLVED, that Mykael Wilson be compensated per the UFP contract with the highest part-time rate, currently \$27.02/hour, during the periods of June 16-22, 2023, and August 14-25, 2023, subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees and UFP agreement.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

TEMPORARY STIPEND FOR KIMBERLY EMERSON, SENIOR TECHNICAL ASSISTANT

WHEREAS, Kimberly Emerson has agreed to take on additional responsibilities as manager of the helpdesk ticket system; and

WHEREAS, Kimberly Emerson will manage the daily operations of the Information Technology System (ITS) ticket system and coordinate with users and technicians to assign tickets, escalate issues, organize the summer ticket schedule, and coordinate and communicate schedules and resources with all; therefore, be it

#23-78

RESOLVED, that Kimberly Emerson be compensated for this additional work and receive a bi-weekly stipend of \$150.00 per pay period for the period commencing June 27, 2023 and continuing until December 31, 2023, or until a new Director of IT Operations is hired.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

SPECIAL ASSIGNMENT FOR TANYA SCIME

WHEREAS, Tanya Scime serves as the Assistant Director of Human Resources and is being asked to oversee and coordinate Campus Events; and

WHEREAS, Tanya Scime will schedule and coordinate public seminars, conferences, and event activities for campus and community organizations. This coordination has the responsibility for managing various aspects of events such as facility scheduling, set-up, technical and AV equipment requirements, security, parking and event follow-up; it is hereby

#23-79

RESOLVED, that the Board of Trustees approves Tanya Scime for the special assignment to oversee and coordinate Campus Events and be provided a stipend of \$350 per pay period effective June 20, 2023 through August 31, 2024.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

RESOLUTION TO APPOINT DAVID GONZALEZ AS FULL-TIME ADMISSIONS ADVISOR

WHEREAS, it has been recommended that David Gonzalez be appointed as Full-Time Admission Advisor; and

WHEREAS, the President concurs with said recommendation, it is hereby

#23-80

RESOLVED, that David Gonzalez be appointed as Full-Time Admission Advisor at an annual salary of \$76,154 for the period of June 1, 2023, to August 31, 2026, subject to the terms and conditions as set forth in the Union of Faculty and Professionals (UFP) collective bargaining agreement and the Personnel Policies of the Board of Trustees.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

RESOLUTION TO AWARD CONTRACT FOR TWENTY- SIX LENOVO COMPUTERS

WHEREAS, SUNY Schenectady (“College”) seeks a qualified vendor to provide twenty-six Lenovo Legion 5 Pro 16IAH7H Computers, with two-additional year extended warranties for the Work Force Development Mobile Teaching Labs; and

WHEREAS, SUNY Schenectady (“College”) posted a Request for Quotations (RFQ) on the NY State Office of General Services – Comet Portal to solicit quotes from firms interested in providing these products to the college; and **WHEREAS**, SUNY Schenectady (“College”) received one bid and nine no bids in response to the solicitation and carefully reviewed and evaluated them against the criteria established in the RFQ,

NOW THEREFORE BE IT

#23-81

RESOLVED, that the Board of Trustees hereby authorizes a Purchase Order be issued to Y & S Technologies Inc. 383 Kingston Avenue, STE 357 Brooklyn, New York 11213 to purchase twenty-six Lenovo Legion 5 Pro 16IAH7H Computers, with a two-additional year extended warranty, at a cost not to exceed \$ 48,594.00.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

Upon motion by Trustee Hughes and Trustee Karl, the meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Dr. Hamin Shabazz
Chief of Staff